

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

PUBLIC SERVICES – Transfers and Postings of Lecturers / Physical Directors / Librarians of Government Degree Colleges in the State – Lifting of ban orders on transfers – Certain guidelines – Issued.

HIGHER EDUCATION (CE-I-1) DEPARTMENT

G.O.Rt.No. 479

Dated 03rd July, 2009

Read the following: -

- (1) G.O.Ms.No.477, Higher Education (CE-I) Department, dated 03-07-2007.
 - (2) G.O.Ms.No.169, Finance (W&M) Department, dated 17-06-2009.
 - (3) From the Commissioner of Collegiate Education, A.P., Hyderabad, Letter Rc.No.317/Ser-II-1/2009, dated 20-06-2009.
- - - -

ORDER: -

In the G.O. 1st read above, Government have issued certain consolidated guidelines while effecting the transfers of Junior Lecturers / Lecturers in Government Junior Colleges and Government Degree Colleges, for the academic year 2007-2008.

2. In the G.O.2nd read above, orders have been issued, relaxing the ban on transfers of Government employees valid only for the period 17-06-2009 to 16-07-2009, subject to certain conditions as mentioned therein.

3. The Commissioner of Collegiate Education, A.P., Hyderabad, in his Letter 3rd read above, has suggested certain guidelines for effecting transfers of Lecturers, Librarians and Physical Directors working in the Government Degree Colleges for the academic year, 2009-2010. The Government have examined the matter and decided to issue guidelines for effecting the transfers of Lecturers / Physical Directors / Librarians of Government Degree Colleges in the State during the period from 17-06-2009 to 16-07-2009 as indicated in the annexure appended to this order.

4. The Commissioner of Collegiate Education, Andhra Pradesh, Hyderabad, shall take necessary action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

D.LAKSHMI PARTHA SARATHY,
PRINCIPAL SECRETARY TO GOVERNMENT.

To
The Commissioner of Collegiate Education, A.P., Hyderabad.
The Accountant – General, A.P., Hyderabad.
All the Regional Joint Directors of Collegiate Education.
The Director of Treasuries and Accounts, A.P., Hyderabad.

Copy to: -

The P.S. to the Principal Secretary to Hon'ble C.M.
The P.S. to the Hon'ble Minister (Higher Education).
The P.S. to the Principal Secretary to Government, Higher Education Department.
SF / SCs.

// FORWARDED :: BY ORDER //

SECTION OFFICER

1. Transfer by counseling	<p>(a) This is applicable to Lecturers, Librarians and Physical Directors of Govt. Degree Colleges. The Commissioner of Collegiate Education (C.C.E.), who is the competent authority to effect the transfers may constitute committee / s with officials of the Commissionerate of Collegiate Education for conducting Counseling and submit details to the CCE for issue of Transfer orders.</p> <p>(b) Transfers will be made on requests against clear vacancies. However, the Commissioner of Collegiate Education, reserves the right not to accept the request of the applicant for transfer to any notified vacancy in the interest of the students of Colleges located in remote and interior areas.</p> <p>(c) Employees beyond 5 years of stay at the same station may be retained if there is no request for accommodation at the same place from other deserving employees.</p>
2. Eligibility to apply for transfer	Those who have put in more than two years of service in a place as on 1.6.2009 only will be eligible to apply for transfer.
3. Schedule of transfers	The Commissioner of Collegiate Education will draw Schedule for effecting transfers and complete the entire process on or before 16-07-09
4. On the verge of retirement	Those who are retiring on or before 31-07-2010 shall not be transferred unless they make a request for transfer.
5. Office bearers of recognized Service associations & Categories not to be disturbed.	<p>The standing instructions on the transfers of principal office bearers of recognized employees unions as issued in Government Circular Memo No.26135/Ser. Welfare / 2002 -1 G.A.(Services)Dept. dated 19-06-2002 shall be followed.</p> <p>The following categories of teachers should not be disturbed as far as possible: -</p> <p>(a) Best Teacher Awardees</p> <p>(b) Coordinators of NAAC and Quality Assurance Cells (QAC).</p> <p>(c) Mentors / T.o.T.Coordinators of English Language and Jawahar Knowledge Centers.</p> <p>(d) Persons engaged in Research Projects of UGC / Other reputed research bodies.</p> <p>(e) Lecturers / Junior Lecturers of Private Aided Colleges who are redeployed for want of adequate workload in their parent institutions, should be allowed minimum of two years stay at a station. While redeploying them they should be first considered in a performing aided college and in case no such vacancy available, then only to a Government College.</p> <p>(f) Lecturers / Junior Lecturers in-charge of NCC Units can be transferred, if required as per other norms, to colleges where NCC Unit exist.</p>
6. Issue of transfer orders	Based on the recommendations of the respective committees, the C.C.E. will issue transfer and posting orders.
7. Criteria for transfers	The Transfers will be effected based on the entitlement points scored by individual applicants on the criteria as mentioned below. The highest scorer in the respective subject and zone will be given the first choice and so on.

a. Entire service	1 Point for every completed five years of service as on 01.06.2009															
b. Station seniority	<p>The applicant earns entitlement points for each completed year of service in the present station, as on 1.6.2009, depending upon the category of area he / she is working in as shown below</p> <table><tr><th>Area Category</th><th>Area</th><th>Entitlement Points for each completed year of service as on 01.06.09</th></tr><tr><td>I</td><td>30% HRA (under state pay scales) Area</td><td>0</td></tr><tr><td>II</td><td>20% HRA Area</td><td>1</td></tr><tr><td>III</td><td>12.5% HRA Area</td><td>2</td></tr><tr><td>IV</td><td>10% HRA Area</td><td>3</td></tr></table>	Area Category	Area	Entitlement Points for each completed year of service as on 01.06.09	I	30% HRA (under state pay scales) Area	0	II	20% HRA Area	1	III	12.5% HRA Area	2	IV	10% HRA Area	3
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I	30% HRA (under state pay scales) Area	0														
II	20% HRA Area	1														
III	12.5% HRA Area	2														
IV	10% HRA Area	3														
c. Marital status	5 Points for woman lecturers who are unmarried/widowed/divorced															
d. Spouse working	<p>5 points for those, whose spouse is working in State or Central Government or Public Sector undertaking or Local Body or Aided Institution in the same place opted for transfer or a nearby place.</p> <p>Note: The applicants seeking transfer under this category, shall produce a certificate issued by the Head of the office where the spouse is working in proof of the claim.</p>															
e. Health Grounds	<p>5 Points for applicants with the following health problems:</p> <p>(i) Physically handicapped with more than 70% handicap</p> <p>(ii) Suffering from the following diseases</p> <p>(i) Cancer.</p> <p>(ii) Heart Operation.</p> <p>(iii) Neuro-Surgery.</p> <p>(iv) Bone T.B.</p> <p>(v) Kidney Transplantation.</p> <p>(iii) Applicants with dependant children</p> <ul style="list-style-type: none">• who are mentally retarded and are under treatment.• suffering from Juvenile Diabetes, holes in heart by birth and who are under medical treatment and seeking transfer to place where required medical facilities are available. <p>Note: Persons seeking transfer under this category shall produce a medical certificate issued by a Govt. Doctor not below the rank of a civil surgeon under his seal & signature</p>															
9. Preference	to Women's Degree Colleges, preference will be given to the women lecturers. Male Teachers who are over and above 50 years age will be considered for posting to such colleges if there are no requests from women teachers															
10. Application form	The transfer application form may be downloaded from the department website: www.apcce.gov.in .															

11. Notification of vacancies and names of the details of the applicants on the website:	The following lists may be notified in the website of the dept. 1. The list of names of the persons who applied for transfer with entitlement points. 2. Subject, college and zone-wise clear vacancy position
12 Counseling on specified dates	Counseling will be held on specified dates and the persons attending the counseling will not be entitled to any TA / DA, but it will be treated as 'ON DUTY'.
13. Counseling Procedures	Lists of applicants will be arranged subject-wise and zone-wise in the descending order of points scored. Such lists shall be displayed on the notice board at the counseling camp. The applicants called in the order of score, will choose any of the vacant posts available at that point of time and exercise his / her option in writing. In case two or more applicants secure same number of score, preference shall be given to the employee who has put in longest service in the particular station.
14. Display of transfers on the website	The transfers effected may be displayed on the Website after completion of counseling.
15. Relief & joining	Those who are transferred shall be relieved from the present place of working immediately on receipt of the transfer orders. Under any circumstances the person will be deemed to have been relieved at the end of 7 days of the receipt of the order. Any violation of this condition shall be viewed seriously by the Govt.
16. No TA & DA & Joining Time	Those who are transferred shall not be entitled to any TA / DA and Joining time since the transfers are at their request.
17. Punishment for furnishing false Information	Anybody who has submitted false information and / or certificates, and also the officers, who have countersigned such false information, are liable for disciplinary action, as well as criminal action.

D.LAKSHMI PARTHA SARATHY,
PRINCIPAL SECRETARY TO GOVERNMENT.